



The GTM
GREATER TUBATSE
MUNICIPALITY

South Africa's first democratic platinum city



**REQUEST FOR PROPOSALS-PROPOSAL FOR GRAP COMPLIANT FIXED ASSET REGISTER
FOT GREATER TUBATSE MUNICIPALITY.**

Document Fee R500.00

Documents shall be on sale on the 17th March 2014 after compulsory briefing session at Municipal Civic Centre at cashier's office Lower Ground

PROPOSAL NO GTM/23/13/14

PROPOSAL- COMPILES A GRAP COMPLIANT ASSET REGISTER.

Proposal are invited from potential service provider with proven municipal financial expertise in the asset management to assist the municipality in compiling a complete fixed asset register compliant to GRAP 17 and valuation of the assets as per Directive 7 issued by the ASB.

Back ground.

The Greater Tubatse municipality has been receiving negative audit opinion due to the fact that a complete fixed asset register compliant to GRAP17 is not maintained. The municipality has not been able to comply fully with the requirements of the accounting standards with regard to asset management and has not properly valued its assets as per directive 7.

Requirements.

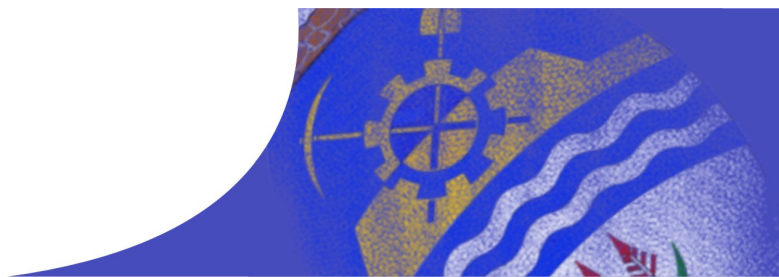
- . A service provider should be a consortium of both qualified chartered accountants and engineers with combined experience of more than five years in municipal accounting of assets. Certified SAICA and ESCA registration is a requirement.
- . Qualification and expertise of the team of professionals to be involved in the project should be demonstrated and should meet the minimum requirement of at least three years in municipal accounting of assets.
- . Proven track record in preparing compliant fixed asset register for municipalities. Three contactable and verifiable municipal references for unqualified audit report from municipalities in the last three years where the service provider has produced a GRAP compliant asset register is a minimum requirement.

Project deliverable

Detail specifications on the projects will be available during the compulsory briefing to be held on 17th **March.2014 at 10H00** at the old municipal Chamber cnr. Kort and Eddie Sedibe Streets

Address:

Corner Kort and Eddie Sedibe Streets
P O Box 206, Burgersfort, 1150
Tel: (013) 231 7815
Fax: (013) 231 7467
Website: www.tubatse.co.za



Evaluation criteria.

Evaluation will be done on the following two stages in terms of the National Treasury Circular No.53:

- Stage 1. Assessment of functionality. Only service providers who will achieve a minimum score of 70 points of the total available points will qualify for stage two of the evaluation.
- Stage 2. 90/10 preference points system will be used for evaluation.

The criteria to be used to evaluate proposals for functionality will be as follows:

Criteria	points allocation
the experience and expertise of the consortium, including registration with both SAICA and ECSA for main directors and partners of the consortium(proof to be furnished with the proposal)	30
the qualification and expertise of the team to be involved in the project 20	20
Detail methodology, approach and project plan on how the project will be executed in terms of the project deliverables. Clear skills transfer and capacity building	40
Administrative compliance(proof of registrations with professional bodies, tax clearance, BBBEE certificates and company profiles)	10

Proposals must be clearly marked" **PROPOSAL FOR GRAP COMPLIANT FIXED ASSET REGISTER GTM/23/13/14** and be deposited in tender box on or before the **4th April 2014 , 12h00** at Municipal Civic centre which is accessible 24/7. Contact Person Mr Mapeka MM ,Tel no. 013 231 1224

Acting Municipal Manager

M.A Monyepayo

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